



NAGPUR SHIKSHAN MANDAL'S

SHRI BINZANI CITY COLLEGE

(S. B. CITY COLLEGE)

RE-ACCREDITED BY NAAC 'B++' (CGPA 2.87)

Near Sakkardara, Umrer Road, Nagpur - 440 024

Tel. : (0) 0712-2745099

• E-mail ID : sbct_1@yahoo.co.in • Website : www.binzanicitycollege.in

• President

A. K. GANDHI | 2426883, 6619800

• Secretary

DR. HARISH RATHI | 9730037001

• Principal

DR. SUJIT G. METRE
9822714241

POLICY OF NATIONAL SOCIAL SERVICE

(Affiliated to Department of National Social Service, RTMNU, Nagpur)

- 1) **Policy Title:** Promotion of NATIONAL SOCIAL SERVICE CELL activities
- 2) **Policy Objectives and Purpose:** The motto or watchword of the National Service Scheme is 'NOT ME BUT YOU'. This reflects the essence of democratic living and upholds the need for selfless service and appreciation of the other person's point of view and also to show consideration for fellow human beings. It underlines that the welfare of an individual is ultimately dependent on the welfare of society on the whole. Therefore, it should be the aim of the NSS to demonstrate this motto in its day-to-day programme.

The broad objectives of NSS are to:

- i. understand the community in which they work
- ii. understand themselves in relation to their community;
- iii. identify the needs and problems of the community and involve them in problem solving process;
- iv. develop among themselves a sense of social and civic responsibility;
- v. utilize their knowledge in finding practical solution to individual and community problems;
- vi. develop competence required for group living and sharing of responsibilities;
- vii. gain skills in mobilizing community participation;
- viii. acquire leadership qualities and democratic attitude;
- ix. develop capacity to meet emergencies and natural disasters and
- x. Practice national integration and social harmony.



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3) Policy Scope:

- 1) The policy applies to student second and Final-year in UG and Final Year in PG and faculty in-charges of the different activities of the cell and the office clerk involved in sending the marks scored by the students to the University by the end of the second, fourth and sixth semester.
- 2) The policy is formed to issue guidelines and timeline to be followed by the concerned in the execution of the various responsibilities decided by the affiliating body.
- 3) It involves the organization of the activities to be conducted under Swaccha Bharat Abhiyan, Aids awareness Program, Rakta Dan & Body Organ Donation, Tree Plantation, Unnat Gram Vikas Yojna, Pulse Polio Abhiyan, Filaria Medicine distribution, etc., during the academic year and the marks allotted against them.
- 4) It specifies activity-PO mapping and its attainment.
- 5) The policy shall be valid until its revision or for the period of three years from its acceptance.

4) Step by step Process involved :

1. **Student Enrollment process:** The In-charge has to circulate notice regarding registration, maximum marks allotted by the University and fees among the second and final year students of all the programs and set a deadline for registration.
2. The students should be enrolled in the department by filling up a form with passport size photograph duly attached and signed, deposit Rs 10/- as fees.



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3. The In-charge must maintain the record of the students and the fees paid by them. He or she has to submit the amount to the office of the College.
4. . Once enrolled, it is mandatory for the enrolled students to attend the meetings of the cell for organization of the activities and participate in all the programs and camp.
5. A total of 4 marks is for the purpose of attendance and involvement in the activities. The remaining like to attended camp at college level 6 marks, State level camp 10, National level camp 25 are given by the Department of University as s incentive marks to the students.
6. In addition, the Cell has to organize number of programs just like, Foundation Day of the college by Tree Plantation, Dr, Babasaheb ambedkar Jayanti, Shivaji Jayanti and other national heroes birth and death anniversary, Cleanliness Drive, Yoga Day and International Women's Day and seven day Residential Camp at adopted village every year.
7. A record of all the activities with geo-tagged photographs and newspaper cutting should be maintained by the In-charge.
8. The In-charge should make financial report and audited statement signed by CA & Principal and submit at the April end to the affiliating body according to the timeline given by them along with the report of all activity conducted by the cell throughout the year for the students at the College level.
9. A copy of the report and photos should also be submitted to the Department by the Cell of the College.



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10. The in-charge should take proper care to provide platform to every participant for showcasing their leadership, communication and team building skills, integration through organization of various events and activities.

11. The in-charges should involve student members in creation of press notes and media coverage where the names of the students involved are prominently published preferably with their photographs.

12. The in-charge should prepare in advance the schedule of activities for the semester/year at the beginning of the session and also submit a quarterly, half yearly and yearly report to IQAC and affiliating body.

5) Terms and Conditions:

1. If a student does not submit the form and fees to the Cell within the stipulated time period, his or her name should not be sent to the University.
2. If a student fails to attend at least 50 % programs/activities organized by the Cell, he or she should not be given marks for the same.
3. If a student fails to attend programs on time, strict action should be taken in terms of cancellation of his or her name from the list sent to the University and non-remittance of the fees deposited by him/her at the beginning of the session.
4. The in-charges must take up this activity as individual social responsibility and dedicate themselves to the cause of such value education. If the In-charge fails to comply to the duty and responsibility assigned to him/her, strict action from the authorities should be taken against them.



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5. College has to set up an NSS Advisory Committee to advise on programme/planning and development under the Chairmanship of the Principal. It will review the NSS activities at college

6. In advisory committee Principal is the Chairperson 2 staff members having social work background, one representative of the development department, one representative from the adopted village/slum/ Welfare agency, 2 NSS student leaders, these are Members and Programme Officer, NSS is Member Secretary.

6) **Outcome:** It is expected that the students' personality would be shaped by participating in these extension activities.

- They would identify the beneficiaries of the various Govt. schemes for public welfare. This would interact with them and write the full report.
- The students would assemble all the aspects of the life & work of Rashtrasant Tukadoji Maharaj and other National Heroes and formulate their own answer.
- The students would know the importance about Donation of Blood and Organ and take active participation and through it give a noble message to society.
- The volunteers would know the importance of cleanliness and give message through their work to villagers and other society in the camp.
- In a similar way, they would learn to respect women through the activities organized on International Women's Day and elder by visit Old Aged Home.
- The students would be empowered through the field work project.



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- The students would get sensitized by interacting with Senior Citizens and would know their problems. They would find solutions for issues they might face in their family.

7) Outcome measurement parameters and period of measurement:

Outcome measurement parameters: A) Display of drawings, slogans, essay, debates, or participation in skits, dramas related to women empowerment and other themes.

B) Viva Voce / Google form: Difference between and eligibility for any two government schemes.

C) Number of donation in Blood donation camp.

D) Number of sapling planted in Tree plantation program.

E) How many hours the volunteers work for the society.

F) The students' diary that provide in the camp duration.

G) The villagers fill the Google form for feedback during the camp.

Period of measurement: Every year

8) Policy execution responsibility rests with: In-charge of Cell : Dr. N.V. Raghatate

9) Compliance Review to be made by: IQAC

10) Review Frequency: Beginning and end of Every Semester



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Approved By:

NAME	SIGNATURE	DATE
Dr. Sujit G. Metre, Principal		18.11.2021
Dr. P.S. Kane Coordinator-IQAC		18.11.2021

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Approved By:	Dr Sujit Metre (Principal)
Second Revision	
Approved By:	

